

spotlight karaoke

5901-P Westheimer Rd. Houston, TX 77057

ph: 713.266.7768 fax: 713.266.6228

Main Floor Reservation Form

Rules:

All guest must be 21 years of age or older.

Parties with **5 guests or more** require a **prepaid, non-refundable \$5 entry fee per person.**

Parties are also required to place a **table reservation deposit of \$10 per person, which is equal to the table minimum.**

Guest Entry will be limited to your reservations.

Example: YOU RESERVED A TABLE FOR 10, BUT INVITED 25 PEOPLE. ONCE 10 PEOPLE ARE SEATED, NO ADDITIONAL GUEST WILL BE ALLOWED IN.

Example: Party of **5 prepays \$25** for entry fee **plus \$50** for table reservation deposit.

Deposit will be **refunded** when the party's beverages + 15% gratuity reaches the **table minimum.**

If table does not meet the table minimum, deposit will be applied to the balance.

Drink Requirements. Your entire party must purchase at least one beverage. K.J. will not play any songs request from your table until such requirement is met.

Only drinks ordered with waitresses will be counted towards the minimum.

Reservations will be held only until 10pm.

After 10pm unoccupied tables will be distributed as needed by management.

If entire party not present by 10pm, management may seat walk-ins at reserved tables accordingly.

Example: A reservation for 20 guests has only 5 guests arrive by 10pm. The prepaid deposit is forfeited and 15 chairs are given to walk-in customers by management. Please be responsible and have all of your guests arrive by then. You CANNOT hold table for late arriving guest.

No outside food allowed except birthday cake. Bring your own plates, forks, and cutter.

No glitter or confetti.

No outside beverages, no exceptions. This includes anything you can drink. Alcoholic beverages will result in forfeiture of deposit and request to immediately leave the premises. We take this issue very seriously. Please make sure your guest are aware of this policy. We would hate for one of them to ruin your party.

Strict dress code enforced. (See website for details.)

<http://spotlightkaraoke.com/dresscode.html>

Up to \$200 fee may be imposed on coordinator in the event damage or extensive clean up.

Thank you for placing your reservation.

-Spotlight Management

By completing and signing this form, I hereby agree to the terms outlined above.

Before faxing or emailing this form check for availability at www.spotlightkaraoke.com/reservations.html

Then **fax to 713-266-6228** or **e-mail to dixie@spotlightkaraoke.com**

If e-mailing back, leave Credit Card Information blank and call 713-266-3338.

Coordinator's Name: _____

Occasion: _____

Number of Guests: _____ Reservation Date: _____ Arrival Time: _____

Telephone: _____ Email: _____

Credit Card#: _____ Exp: _____

Security#: _____ Billing Address: _____ Zip: _____

Signature: _____ / _____

(Date)

No Reservations Final Until Confirmed with Charlie and Deposit Made

Updated: August 11, 11