

spotlight karaoke

5901-P Westheimer Rd. Houston, TX 77057

ph: 713.266.7768 fax: 713.266.6228

Main Floor Reservation Form

Rules:

Parties with **10 guests or more** require a **prepaid**, non-refundable **\$5 entry fee per person**.

Reservations will be held until 10pm.

After 10pm unoccupied tables will be distributed as needed by management.

If entire party not present by 10pm, management may seat walk-ins at reserved tables accordingly.

Example: A prepaid reservation for 20 guests has only 5 guests arrive by 10pm. The prepaid deposit is forfeited and 15 chairs are given to walk-in customers by management. Please be responsible and have all of your guests arrive by 10pm.

No outside food except birthday cake. Bring your own plates, forks, and cutter.

No glitter or confetti.

No outside beverages, no exceptions. This includes anything you can drink.

All guests must meet our dress code. (See website for details.)

<http://spotlightkaraoke.com/dresscode.html>

Guests must order at least one beverage after being seated.

Up to \$200 fee may be imposed on coordinator in the event of extensive cleanup or damage.

Guest List:

A guest list ensures your guests' entry before 10pm.

It's also an added security to be sure only your guests use your prepaid entry.

Guest list must be provided before reservation confirmation. (dixie@spotlightkaraoke.com)

Example: Jill Scott's Party of 10: Jane Smith +1
John Doe +4
Jill Scott +5

Thank you for placing your reservation.

-Spotlight Management

By completing and signing this form, I hereby agree to the terms outlined above.

Before faxing or emailing this form check for availability at www.spotlightkaraoke.com/reservations.html

Then **fax to 713-266-6228** or **e-mail to dixie@spotlightkaraoke.com**

If e-mailing back, leave Credit Card Information blank and call 713-266-3338.

Coordinator's Name: _____

Occasion: _____

Number of Guests: _____ Reservation Date: _____ Arrival Time: _____

Telephone: _____ Email: _____

Credit Card#: _____ Exp: _____

Security#: _____ Billing Address: _____

Signature: _____ / _____

(Date)

No Reservations Final Until Confirmed with Charlie

Updated: September 3, 2010